

Forward Plan of Decisions due at Cabinet and Council

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December 2025 to March 2026

Published on 01/12/25

What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £750,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Oxford City Council, Town Hall, St Aldate's Oxford OX1 1BX

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX

cabinetreports@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Leader	Partnership Working and Inclusive Economic Growth
Ed Turner, Deputy Leader (Statutory)	Finance and Asset Management
Anna Railton, Deputy Leader	A Zero Carbon Oxford
Lubna Arshad	A Safer Oxford
Nigel Chapman	Citizen Focused Services and Council Companies
Alex Hollingsworth	Planning and Culture
Chewe Munkonge	A Healthy, Fairer Oxford and Small Business Champion
Linda Smith	Housing and Communities

Senior Officer	Job Title
Caroline Green	Chief Executive
Tom Bridgman	Deputy Chief Executive Place
Tom Hook	Deputy Chief Executive City and Citizens'

	Services
Helen Bishop	Director of Communities and Citizens
Emma Jackman	Director of Law, Governance and Strategy (Monitoring Officer)
Nerys Parry	Director of Housing
David Butler	Director of Planning and Regulatory Services
Nigel Kennedy	Group Finance Director (Section 151 Officer)
Carolyn Ploszynski	Director of Regeneration, Economy and Sustainability
Jane Winfield	Director of Property and Assets
Mish Tullar	Transition Director

REPORTS TO CABINET AND COUNCIL

Shareholder and Joint Venture Group - 01 December 2025 (Special)

ITEM 1: ID: I041705	OX Place Financial Business Plan Re-Fresh
<p>This report details both the financial issues and outcomes of the recent review of the company's development programme and how these impact on the company's financial performance and position in meeting its strategic objectives.</p> <p>The Shareholder is asked to note the report and provide feedback and commentary on the matters highlighted.</p>	
Key Decision	Not Key
Item open to the public or exempt	Fully exempt -
Decision Taker and date decision expected to be taken by	Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures 1 Dec 2025
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Deputy Chief Executive – Place
Report Contact	Roger Thompson, Managing Director (OCHL) rthompson@oxford.gov.uk

ITEM 2:	Development Programme Update
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ID: I041791	
To update the Shareholder on the Development Programme for OX Place.	
Key Decision	Not Key
Item open to the public or exempt	Fully exempt -
Decision Taker and date decision expected to be taken by	Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures 1 Dec 2025
Cabinet Lead Member	
Lead Officer	
Report Contact	Roger Thompson, Managing Director (OCHL) rthompson@oxford.gov.uk

ITEM 3: ID: I040784	Delivery options for land at Oxpens
The report will set out delivery options with a recommendation for a preferred option. SJVG will be asked to agree the preferred option to bring forward the land for development.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures 1 Dec 2025
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Director of Property Assets
Report Contact	Kevin Minns, OXWED Executive Director kevin.minns@minns.co.uk

Cabinet - 04 December 2025 (Special)

ITEM 4:	Devolution
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ID: I041309	
<p>All Oxfordshire councils, Berkshire councils and Swindon Council have been working collaboratively to develop a joint proposal for the creation across the Thames Valley area of a Foundation Strategic Authority or Mayoral Strategic Authority, in line with objectives set by Government in the English Devolution Bill. While only upper tier authorities and unitaries can make an application to Government for devolution, all lower tier councils in Oxfordshire are also asked to support such an application. Cabinet will be asked to make a decision on Oxford City Council giving its support to Oxfordshire County Council's application for Devolution to Government, alongside councils in Berkshire and Swindon, before the end of December 2025. This decision will be taken Cabinet, following review at Council in November and Scrutiny Committee in December.</p>	
Key Decision	Not Key It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 4 Dec 2025
Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Chief Executive
Report Contact	Mish Tullar, Transition Manager mtullar@oxford.gov.uk

Shareholder and Joint Venture Group - 04 December 2025

ITEM 5: ID: I041927	ODS Group Performance Report
<p>Report of: ODS Group Board</p> <p>Purpose of report: To recommend a dividend for the trading period 2024/25; to give an update as to 2025/26 service provision and trading; to summarise ODSL productivity and efficiency measures; to review the direction of a revised ODSTL Business Plan for the period 2026/27 to 2029/30 (for approval in April 2026).</p> <p>Recommendation(s): That the Shareholder and Joint Venture Group resolves:</p> <ol style="list-style-type: none"> 1. To note confirmation of 24/25 close of accounts 2. To approve a dividend for the financial year 2024/25 from ODSL. 3. To note the Board have determined that the ODSTL earnings will be retained in the balance sheet (and therefore no dividend is proposed from ODSTL) to continue building the business in support of the refreshed ODSTL business plan 	

4. To note the period 6 trading position and service updates for both businesses
5. To note the productivity and efficiency measures ODS have introduced and their impact, and the future plans (summarised and attached at appendix 1)
6. To note and provide comments on the detailed summary and themes of the ODSTL Business Plan for the period 2026 to 2030, which will be brought for approval in April 2026 (Business Plan Workshop slides at appendix 2)
7. To note further progress on potential acquisitions
8. To note the recent ODS Governance & Audit Committee activities and risk management update and that the Articles and Shareholder Agreements for the companies have been finalised and filed with Companies House

Key Decision	Yes
Item open to the public or exempt	Fully exempt -
Decision Taker and date decision expected to be taken by	Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025
Cabinet Lead Member	Councillor Nigel Chapman
Lead Officer	Group Finance Director
Report Contact	Simon Howick, Managing Director, Direct Services Companies Tel: 01865 252547 Simon.Howick@oxfordds.co.uk

ITEM 6: ID: I041590	ODSL Dividend
For the Shareholder to approve the Dividend from ODSL	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Fully exempt -
Decision Taker and date decision expected to be taken by	Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025
Cabinet Lead Member	
Lead Officer	
Report Contact	Chris Urwin, Executive Director - Finance

	chris.urwin@odsgroup.co.uk
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ITEM 7: ID: I041749	Various ODS Remuneration Matters
Report of: Chair of ODS / Chair of ODS Board Purpose of report: To recommend payment of a new hire/retention payment for RCV drivers; To recommend payment of a Board allowance for ODS Executive Statutory Directors; To recommend a pay award to the Executive Team; To update the SJVG about recent RemCo activity. Recommendation(s): That the Shareholder and Joint Venture Group resolves: <ol style="list-style-type: none"> To approve payment of a new hire / retention payment for Waste & Recycling RCV Drivers, to address challenges in recruiting and retaining these staff; To approve payment of a Board Allowance of £6k for Statutory Executive Directors (excluding the Managing Director) with appropriate back-dating as set out in this report; To approve a pay award for the 2025/26 year of 3% to the Managing Director and Finance Director of ODS and for it to be backdated to the 1st April 2025. To note the summary of the ODS Remuneration Committee activities under its new Chair. 	
Key Decision	Not Key
Item open to the public or exempt	Fully exempt -
Decision Taker and date decision expected to be taken by	Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 4 Dec 2025
Cabinet Lead Member	
Lead Officer	
Report Contact	Simon Howick, Managing Director, Direct Services Companies Tel: 01865 252547 Simon.Howick@oxfordds.co.uk

Cabinet - 10 December 2025

ITEM 8: ID: I040009	Resident Involvement Strategy
Cabinet approved the Tenant Engagement Re-Set Plan in December 2024 which recommended a new Resident Involvement Strategy be developed for consideration for approval by Cabinet in November 2025.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Housing
Report Contact	Peter Davies, Tenant Involvement Manager (Interim) • Landlord Services pdavies@oxford.gov.uk

ITEM 9: ID: I039890	Quarterly Integrated Performance Report - Q2 2025/26
To update Cabinet on finance, risk and corporate performance matters as of 30 September 2025.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Group Finance Director
Report Contact	Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 10: ID: I040444	Tenancy Strategy and Tenancy Policy
The Director of Housing has submitted a report to Cabinet to recommend to Council approval of the updated Draft Tenancy Strategy and Tenancy Policy (and associated appendices)	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards

Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Housing
Report Contact	Stephen Cohen, Refugee and Resettlement Manager scohen@oxford.gov.uk

ITEM 11: ID: I040176	Annual Monitoring Report and Infrastructure Funding Statement
This is the annual report for the AMR and IFS	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Cabinet Member for Planning and Culture
Lead Officer	Director of Planning and Regulatory Services
Report Contact	Lorraine Freeman, CIL Data Analysis and Reporting Team Leader lfreeman@oxford.gov.uk

ITEM 12: ID: I041393	Approval of the revised Local Development Scheme 2025-2030
The report is to seek approval for the revised Local Development Scheme (LDS) 2025-2030, which sets out the work programme for the Oxford Local Plan 2045. The revised version of the LDS sets out a slightly amended work programme for the next stages of the Oxford Local Plan 2045, reflecting the two months of extra time needed to update the evidence base to align with the plan period, which is proposed to change from 2022-2042 to 2025-2045.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -

Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Cabinet Member for Planning and Culture
Lead Officer	Director of Planning and Regulatory Services
Report Contact	Sarah Harrison, Team Leader (Planning Policy) Tel: 01865 252015 sbharrison@oxford.gov.uk

ITEM 13: ID: I041421	Land Quality Strategy 2025
To agree the adoption of the revised Land Quality Strategy for the next five years.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Cabinet Member for A Zero Carbon Oxford
Lead Officer	Director of Economy, Regeneration & Sustainability
Report Contact	Paul Scott, Land Quality Officer psscott@oxford.gov.uk

ITEM 14: ID: I041442	Procurement Strategy
TO seek approval to a three-year procurement strategy for the Council.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Group Finance Director
Report Contact	Annette Osborne, Procurement Manager aosborne@oxford.gov.uk

ITEM 15: ID: I041441	Fleet Procurement Report
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Requesting the delegation of authority to the Group Finance Director to award a number of fleet contracts following a compliant procurement process.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Councillor Nigel Chapman
Lead Officer	Group Finance Director
Report Contact	Annette Osborne, Procurement Manager aosborne@oxford.gov.uk

ITEM 16: ID: I041448	Treasury Annual Report
The report sets out the Council's Treasury Management activity and performance for the financial year 2024/25 in line with requirements from CIPFA's code of practice	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Section 151 Officer
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 17: ID: I041524	Medium Term Financial Strategy 2027-28 to 2029-30 and 2026-27 Budget for Consultation
To propose a Medium Term Financial Strategy and the 2026/27 Budget for consultation	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -

Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Group Finance Director
Report Contact	Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

Cabinet - 21 January 2026

ITEM 18: ID: I041449	Workforce Report 2025
The Annual workforce equalities report provides a snapshot of how diverse our workforce is, our recruitment over the past year and other data around equal pay.	
Key Decision	Yes
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Councillor Nigel Chapman
Lead Officer	Head of HR
Report Contact	

ITEM 19: ID: I041586	Leasehold consultation and tender process
Consultation and tendering process for capital works to be undertaken on leasehold properties.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Councillor Linda Smith
Lead Officer	Director of Housing

Report Contact	James Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk
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ITEM 20: ID: I039932	Corporate Property - Asset Management System
To enter into a 10 year contract for a new asset management system to assist with managing the investment and operational property portfolios.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk

ITEM 21: ID: I041312	Housing Revenue Account (HRA) Rent Setting 2026/27
To present the outcome of the Oxford City Council's (the council's) annual rent review and associated rent setting proposal for 2026/27 in respect of all council dwellings within the Housing Revenue Account, including the setting of associated services and facilities charges.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Councillor Ed Turner, Councillor Linda Smith
Lead Officer	Group Finance Director
Report Contact	Jason Jones, Finance Business Partner (HRA) jajones@oxford.gov.uk

ITEM 22: ID: I041394	Proposed Submission Draft Oxford Local Plan 2045
Report to seek approval for the Oxford Local Plan 2045 Proposed Submission Document for public consultation and, subject to the outcome of the consultation, if no matters are raised that materially impact upon the Plan strategy, submit the Submission Draft Oxford Local Plan 2045 to the Secretary of State so it can be formally examined.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Cabinet Member for Planning and Culture
Lead Officer	Director of Planning and Regulatory Services
Report Contact	Sarah Harrison, Team Leader (Planning Policy) Tel: 01865 252015 sbharrison@oxford.gov.uk

ITEM 23: ID: I040747	Write-off of Commercial Tenant Rent Arrears
To approve the write-off of commercial rent arrears above the limit which officers can approve under the Scheme of Delegation	
Key Decision	Not Key
Item open to the public or exempt	Fully exempt - Information relating to any individual.
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk

ITEM 24: ID: I041587	HRA Policies
HRA Policies to be considered for potential approval	

Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Councillor Linda Smith
Lead Officer	Director of Housing
Report Contact	James Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk

ITEM 25: ID: I041735	Treasury Management Mid-Year Review for April – September 2025
To report on the performance of the Treasury Management function for the 6 months to 30 September 2025	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Section 151 Officer
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 26: ID: I041686	Grant Allocations to Community & Voluntary Organisations 2026/27
<p>1.To highlight to Cabinet the positive impact of Oxford Community Impact Fund 2024-25.</p> <p>2. To seek Cabinet approval to the criteria and weighting for assessing Oxford Community Impact Fund grant applications for delivery in 2026-27.</p> <p>3. To delegate authority to the Deputy Chief Executive – Citizen and City Services in consultation with the Cabinet Member for Housing and Communities to make grant awards in line with the assessment</p>	

process and criteria.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 21 Jan 2026
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Communities & Citizens' Services
Report Contact	Paula Redway, Culture and Community Development Manager predway@oxford.gov.uk

Council - 26 January 2026

ITEM 27: ID: I041731	Proposed Submission Draft Oxford Local Plan 2045
To approve the Submission version of the Oxford Local Plan 2045 for the Regulation 19 formal consultation stage and following that for submission to the Secretary of State in order that it can undergo independent inspection by the Planning Inspectorate.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 26 Jan 2026
Cabinet Lead Member	
Lead Officer	
Report Contact	Sarah Harrison, Team Leader (Planning Policy) Tel: 01865 252015 sbharrison@oxford.gov.uk

ITEM 28: ID: I041334	Housing Revenue Account (HRA) Rent Setting 2026/27
To present the outcome of the Oxford City Council's (the council's) annual rent review and associated rent setting proposal for 2026/27 in respect of all council dwellings within the Housing Revenue Account, including the setting of associated services and facilities charges.	

Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 26 Jan 2026
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Group Finance Director
Report Contact	Jason Jones, Finance Business Partner (HRA) jajones@oxford.gov.uk

ITEM 29: ID: I041518	Working Overseas Policy and Procedure
New policy that sets out the parameters of working overseas for all employees and Councillors and the process that must be followed.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 26 Jan 2026
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Chief Executive
Report Contact	Victoria Taylor, People Consultancy Manager vtaylor@oxford.gov.uk

ITEM 30: ID: I041308	Council and Committee Meetings Programme for May 2026 to May 2028
To agree the programme of Council and Committee meetings for the municipal years 2026/27 and 2027/28.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 26 Jan 2026
Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Director of Law, Governance & Strategy
Report Contact	Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk

ITEM 31: ID: I041902	Appointment of Independent Remuneration Panel
To explain the background to the Members' Allowances Scheme and to seek delegated authority for the appointment of an Independent Remuneration Panel to consider a new Members' Allowances Scheme. The Panel will recommend the proposed Scheme to Council later in 2026 for adoption.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 26 Jan 2026
Cabinet Lead Member	
Lead Officer	
Report Contact	

ITEM 32: ID: I040792	Outside organisation report - Partnership report on the Oxfordshire Children's Trust Board, and the Council's work for Children and Young People living in the city.
To provide Members with an update on the Arrangements and Board for: The Oxfordshire Children's Trust And; The Council's work for Children and Young People in the city .	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 26 Jan 2026
Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Director of Law, Governance & Strategy
Report Contact	Lucy Cherry, Policy and Partnerships Officer lcherry@oxford.gov.uk

ITEM 33: ID: I040791	Outside organisation report - The Oxford Strategic Partnership
An annual update to the Council on the Oxford Strategic Partnership.	
Key Decision	Not Key

Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 26 Jan 2026
Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Director of Law, Governance & Strategy
Report Contact	Lucy Cherry, Policy and Partnerships Officer lcherry@oxford.gov.uk

Audit and Governance Committee - 28 January 2026

ITEM 34: ID: I041732	Statement of Accounts for the Year Ending 31st March 2025
To present the Council's draft Statement of Accounts and Letter of Representations for year ending 31st March 2025 for consideration and to gain delegated authority for the Chair of Audit & Governance Committee to sign the accounts, incorporating any further changes arising from the ongoing audit, and the letter of representations, incorporating any statements required by the external auditor arising from the ongoing audit	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Audit and Governance Committee 28 Jan 2026
Cabinet Lead Member	
Lead Officer	
Report Contact	

ITEM 35: ID: I041901	Annual Governance Statement
To present the 2024/2025 Annual Governance Statement for approval.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Audit and Governance Committee 28 Jan 2026
Cabinet Lead Member	
Lead Officer	
Report Contact	

ITEM 36: ID: I041940	Council Tax Base Setting
To set the Council Tax Base as required by section 33 of The Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Audit and Governance Committee 28 Jan 2026
Cabinet Lead Member	
Lead Officer	Group Finance Director
Report Contact	Ryan Taylor, Technical Accountant rtaylor@oxford.gov.uk

Licensing and Gambling Acts Committee - 9 February 2026

ITEM 37: ID: I041809	Review of the Cumulative Impact Assessment and Special Saturation Policy
To confirm the decision of the Committee on the 22 September 2025 in relation to the Cumulative Impact Assessment and determine the Special Saturation Policy	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Licensing and Gambling Acts Committee 9 Feb 2026
Cabinet Lead Member	
Lead Officer	
Report Contact	

General Purposes Licensing Committee - 9 February 2025

ITEM 38: ID: I041926	Miscellaneous Licensing Update Report
Update to GPL of the activities of the ML team, including a item on the feasibility and	

implications of introducing a smoke free policy for pavement licensed areas	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	General Purposes Licensing Committee 9 Feb 2026
Cabinet Lead Member	
Lead Officer	
Report Contact	

Cabinet - 11 February 2026

ITEM 39: ID: I038402	Senior Information Risk Owner Report
Annual SIRO update report.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Deputy Chief Executive – City and Citizens’ Services
Report Contact	Tom Hook, Deputy Chief Executive - Citizen and City Services thook@oxford.gov.uk

ITEM 40: ID: I041521	Procurement of a new HR and Payroll System
<p>The Council's current HR and Payroll system was procured in 2018 under a 5-year contract, with the option to extend for up to 5 additional years. The second 2-year extension is due to end in March 2027, and a decision has now been made to utilise the final 1-year extension permitted under procurement and contract rules, extending the contract to March 2028.</p> <p>To ensure continuity of service and to take advantage of modern, more efficient technologies, it is proposed that the tender process for a replacement system should commence in 2026. This timeline allows sufficient lead-in for a well-managed transition and avoids overlap with other major system implementations. It also takes into account strategic planning around Local Government Reorganisation (LGR), ensuring alignment with broader organisational changes.</p>	

Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Head of HR
Report Contact	Stephanie Nichols, People Operations Manager snichols@oxford.gov.uk

ITEM 41: ID: I039656	Long Leasehold Regear of City Centre Commercial Property
Long leasehold regear of Chester House, 21-27 George Street, Oxford	
Key Decision	Yes Acquiring or disposing of leaseholds where either the rental value is in excess of £250,000 per annum and/or the premium is £750,000 except for statutory lease renewals under Part 2 of the Landlord and Tenant Act 1954 and disposals pursuant to right to buy legislation and disposals pursuant to right to buy legislation.
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Bill Wilberforce, Disposals Surveyor bwilberforce@oxford.gov.uk

ITEM 42: ID: I041104	Council Tax Reduction Scheme 2026/27
This is a local taxation scheme to support those people who pay Council Tax in the year 2026/27 within the City. This applied to Working Aged people only as Pensioner	

Age people fall under the National Scheme. The Scheme will be applied from 1st April 2026.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Group Finance Director
Report Contact	Laura Bessell, Benefits Manager lbessell@oxford.gov.uk

ITEM 43: ID: I041710	Capital Strategy
To present the Capital Strategy for approval.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Group Finance Director
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 44: ID: I041736	Treasury Management Strategy 2026/27
To present the Council's Treasury Management Strategy for 2026/27 together with the Prudential Indicators for 2026/27 to 2029/30	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Section 151 Officer
Report Contact	Bill Lewis, Financial Accounting Manager Tel:

	01865 252607 blewis@oxford.gov.uk
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ITEM 45: ID: I041810	Project Approval and Delegations for Redbridge Paddock affordable housing scheme
Project approvals and delegations for the development of affordable homes at Redbridge Paddock	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Deputy Chief Executive – Place
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 46: ID: I041808	Project Approval and Delegations for Sandy Lane Recreation Ground affordable housing scheme
Project approvals and delegations for the development of affordable homes at Sandy Lane recreational grounds	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Deputy Chief Executive – Place
Report Contact	Anneri Gatial, Regeneration and Economy agatial@oxford.gov.uk

ITEM 47: ID: I041937	Long Leasehold Disposal of 16-17 Turl Street, Oxford
Long Leasehold Disposal of 16-17 Turl Street, Oxford	
Key Decision	Yes Acquiring or disposing of leaseholds where either the rental value is in excess of £250,000 per annum and/or the premium is £750,000 except for statutory lease renewals under Part 2 of the Landlord and Tenant Act 1954 and disposals pursuant to right to buy legislation and disposals pursuant to right to buy legislation.
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 11 Feb 2026
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Alex Miller, Transactions Manager amiller@oxford.gov.uk

Council - 23 February 2026

ITEM 48: ID: I041709	Council Tax Setting
To set out the necessary calculations to enable the Council to set the Council Tax for Oxford City.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 23 Feb 2026
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Group Finance Director
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 49: ID: I041711	Capital Strategy
To present the Capital Strategy for approval.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 23 Feb 2026
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Group Finance Director
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 50: ID: I041720	Treasury Management Strategy
To present the Council's Treasury Management Strategy for the forthcoming year along with the prudential indicators for the MTFP period	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 23 Feb 2026
Cabinet Lead Member	Councillor Ed Turner
Lead Officer	Group Finance Director
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

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ITEM 51: ID: I041550	More Leisure Annual Service Plan (Year 3) and Update
A report to present More Leisure's Annual Service Plan for the next year of the leisure contract, updating on Year 2 and looking ahead to plans for this forthcoming year	
Key Decision	Not Key
Item open to the public or exempt	Open -

Decision Taker and date decision expected to be taken by	Cabinet 18 Mar 2026
Cabinet Lead Member	Cabinet Member for A Healthy Oxford
Lead Officer	Director of Communities & Citizens' Services
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

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